

USA JUMP ROPE EVENT SANCTION INSTRUCTIONS

Sanctions are required for all USAJR Workshops, Open Tournaments, and Clinics.

I. **Purpose of USAJR Sanctioning:**

The purpose of sanctioning USAJR events is to ensure the quality of events that are governed by the USAJR for all participants and coaches. We provide a Sanction Level I for advertising only and a Sanction Level II for advertisement, General Liability Insurance coverage of your event and adhering to our Sanctioning Guidelines.

II. **Sanctioning Guidelines for Level II Sanctioning:**

- A. USAJR must consider the assurances of Sanctions for these events, as defined in the USAJR Sanctioning policies and procedures.
- B. USAJR Sanctions must be secured through the USAJR Office for all Workshops, Open Tournaments, and Clinics.
- C. Any USAJR adult member who meets the following criteria may make a request for Sanction:
 1. Is at least 18 years of age
 2. Is a current member of USAJR
 3. Is in good standing with USAJR
 4. Is certified to act as a director of event for which the Sanction request is made
 5. Is not in conflict with any USAJR sanctioned event
 6. Has an established team with registered members of USAJR
- D. All rules and procedures must be followed as outlined by USAJR's Rulebook in accordance with the sanctioned event.
- E. No challenges can take place at USAJR Sanctioned Events any longer due to liability issues. By "challenge" we mean that no jumper should be asked to perform a skill/trick that is outside of their skill level or ability. All skills/tricks should be taught with safety equipment and by a trained or elite jumper.
- F. A request for a Sanction Form must be completed and returned to the Office 30 days in advance of the Workshop, Open Tournament, or Clinic.
- G. The director whose name appears on the request for sanction must be present at the event.
- H. The director whose name appears on the request must sign the sanction forms.
- I. It is the responsibility of the event director to:
 1. Secure the facility to be used for the event.
 2. Assure that all USAJR rules and policies are strictly adhered to.
 3. Secure all staff, judges and personnel necessary to ensure the event meets all USAJR standards and procedures.
- J. USAJR will authorize only the accurate copying of the USAJR Logo onto merchandise for resale at the event, for which a royalty of 15% of the gross sale price will be assessed and paid to the USAJR Office after the final accounting procedure. This must occur no less than thirty (30) days following the sanctioned event.
- K. The event director must be knowledgeable of the USAJR rules, policies, and procedures.

III. Sanction Fees:

A. **The Sanction Level fees for USAJR events are as follows:**

1. **Level I Sanctions** for Workshops, Open Tournaments, and Clinics are **Twenty-Five (\$25.00) dollars. The Level I Sanction is for advertisement purposes only. Level II Sanctioning Rules do not apply to this Level.** This includes endorsement of your event on USAJR's website and Facebook page. This does not include Additional Insurance Coverage.
2. **Level II Sanctions** for Workshops, Open Tournaments and Clinics are **Sixty (\$60) dollars.** This includes endorsement of your event on USAJR's website and Facebook page and Additional Insurance Coverage for your event facility. Level II Sanctions require all teaching staff be current USAJR members in good standing with the organization. You will also receive a USA Jump Rope banner to hang at your event. USAJR will assume the cost to mail the banner if requested by the host. It will be the hosts responsibility to mail the banner back one (1) week after the completion of the event. If the **USAJR Additional Insurance policy requires additional language or coverage other than what the organization offers, additional fees will be the sole responsibility of the team.**

B. All Sanction fees are non-refundable regardless of purpose of cancellation of the event.

C. Make all Sanction fees payable to **USAJR**.

IV. Violation of Sanctions:

A. When an event director fails to adhere to the guidelines set forth by the USA Jump Rope Sanctioned event, action may be taken against the director by USAJR in the following manner:

1. The director may lose the right to host a sanctioned event for a period of one (1) year or longer.
2. The director may lose the right to attend a USAJR sanctioned event for a period of (1) year or longer.
3. The director may also lose his/her USA Jump Rope Membership for one year or indefinitely depending on the Sanction penalty.
4. The sanction for the event may also be revoked causing, in the event of a sanctioned tournament; to invalidate all awards and places earned by participants.

USAJR SANCTION FORM

Workshops, Open Tournaments, and Clinics Tournament

(Due to USAJR 30 days before event)

This application is submitted in the interest of hosting the following event to be conducted under the auspices of USA Jump Rope ®.

Part I: General Information (Please circle the appropriate event)

20 _____ **USAJR Workshop, Open Tournament, or Clinic**

Name of Event: _____

Proposed Date: _____

Region Number: _____

The sponsoring team of this event will be:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

The proposed event Director will be:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Email: _____

Part II: Facility Information

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone #: _____ Contact Person: _____

Type of surface: (wood, tile, cement, etc.) _____

Floor dimensions: _____

Seating Capacity for spectators: _____

Availability of: (Check all that apply)

_____ Public address system

_____ Press room

_____ Concession area

_____ Locker rooms

_____ Warm-up area

_____ Dressing rooms

_____ Vendor sales area

_____ Hospitality room

Air Conditioned: Yes _____ No _____

Part III: Travel and Accommodations

Nearest Airport: _____

Distance from Airport: _____

Is ground transportation from airport available? Yes _____ No _____

Available Hotels:

1. _____ Distance from Site: _____

2. _____ Distance from Site: _____

3. _____ Distance from Site: _____

Will food be available at this event site? Yes _____ No _____

Part IV: Sponsors

All sponsor involvement is subject to approval by USAJR prior to the granting of an event Sanction.

Name of Sponsor	Amount of Sponsorship	Involvement
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part V: Support Personnel (Please check all that are available to this event site)

_____ Athletic Trainer _____ Nurse _____ Medical Doctor

_____ Public Announcer _____ Scorekeeper _____ Timer

_____ Judges _____ Runners _____ Photographer

_____ Media Personnel _____ Audio Personnel

Part VI: Publicity (Please check all that are available)

_____ Radio Coverage _____ Television Coverage

_____ Newspaper Coverage _____ Other _____

Part VII: Event History

Number of previous events hosted in the past five (5) years: _____ (List below)

1. _____ Location: _____

2. _____ Location: _____

3. _____ Location: _____

4. _____ Location: _____

5. _____ Location: _____

What was the number in attendance at your largest event? _____

Please check your choice:

- Level I Sanction: \$25
- Level II Sanction: \$60
- Additional Insurance: \$60

Payment Information:

Check enclosed payable to USAJR

Credit Card Payment: VISA MC Discover AMEX

Credit Card Payment: Card # _____ Exp. Date: _____

Name on Card: _____

Sanction request submitted by:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work or Cell Phone: _____

Email Address: _____

I certify that the above information is accurate, and that I am a current of USAJR, and agree to follow the guidelines established by USAJR for conducting this event.

Signature: _____ Date: _____

Return this form to the USAJR Office 30 days in advance of the event with the proper fee.